

ANTELOPE HEIGHTS METROPOLITAN DISTRICT

2001 16th Street, Suite 1700

Denver, CO 80202

Phone: 303-779-5710

www.antelopeheightsmd.org

NOTICE OF REGULAR MEETING AND AGENDA

DATE: November 3, 2025

TIME: 6:00 p.m.

LOCATION: Via Microsoft Teams

ACCESS: To attend via Microsoft Teams Videoconference, use the below link:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_NWU4Y2U0YjgtM2NmZC00ZGIzLTk5YzMtM2U3MWZmNTFmNTU2%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%22d42bab28-fbd8-4e65-a395-965cf9ef152f%22%7d

Meeting ID: 218 411 998 210 6

Passcode: RX3GY2HF

To attend via telephone, dial 720-547-5281 and enter Conference ID 610 030 43#

Board of Directors

Toni Serra

Joel Farkas

Paul M. Costello

Vacant

Vacant

Office

President

Secretary/Treasurer

Assistant Secretary

Term Expires

May 2029

May 2029

May 2027

May 2027

May 2027

I. ADMINISTRATIVE MATTERS

- A. Present disclosures of potential conflicts of interest.
- B. Confirm quorum, location of meeting, posting of meeting notices and designate 24-hour posting location. Approve Agenda.

- C. Public Comment.

Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

- D. Review and consider approval of Minutes from the November 4, 2024 Annual Meeting and November 4, 2024 Regular Meeting (enclosure).

- E. Discuss business to be conducted in 2026 and location (**virtual and/or physical**) of meetings. Schedule regular meeting dates and consider adoption of Resolution Establishing Regular Meeting Dates, Time, and Location and Designating Location for Posting of 24-Hour Notices (enclosure).
- F. Discuss requirements of Section 32-1-809, C.R.S. and direct staff regarding compliance for 2026 (District Transparency Notice).
- G. Discuss requirements of Section 32-1-306, C.R.S. and direct staff regarding compliance for 2025 (Annual Map Filing).
- H. Ratify Master Services Agreement for Website Services with Streamline Software, Inc. (enclosure).
- I. Discuss results of cancelled May 6, 2025 Regular Directors' Election.
- J. Consider appointment of officers.

President:

Treasurer:

Secretary:

Assistant Secretary:

- K. Insurance Discussion.
 - 1. Discuss insurance requirements (public officials' liability, general liability, workers' compensation, comprehensive crime and authorize membership in the Special District Association for 2026 (enclosure).
 - 2. Review and consider approval of Property and Liability Coverage renewal for 2026. Discuss changes needed to property schedule (if any) (enclosure).

II. FINANCIAL MATTERS

- A. Consider approval or ratification of claims, as applicable (enclosure).
- B. Review and consider acceptance of Unaudited Financial Statements and Cash Position Schedule (enclosure).
- C. Discuss operations /administration fees and consider adoption of Resolution Imposing Fees.
- D. Conduct Public Hearing to consider amendment of the 2025 Budget. If necessary, consider adoption of Resolution to Amend the 2025 Budget.
- E. Conduct Public Hearing on the proposed 2026 Budget and consider adoption of Resolution to Adopt the 2026 Budget and Appropriate Sums of Money and Resolution to Set Mill Levies (enclosure).

- F. Authorize District Accountant to prepare and sign the DLG-70 Certification of Tax Levies form and Mill Levy Public Information form (“Certification”), and direct District Manager to file the Certification with the Board of County Commissioners and other interested parties.
- G. Discuss and consider adoption of Resolution Authorizing Adjustment of the District Mill Levy in Accordance with the Service Plan (enclosure).
- H. Consider appointment of District Accountant to prepare 2027 Budget.
- I. Review and ratify approval of the 2024 Audit (enclosure), and authorization of execution of Representations Letter.
- J. Discuss statutory requirements for an audit. Review and consider approval of engagement letter with Wipfli LLP to perform the 2025 Audit (to be distributed).

III. LEGAL MATTERS

- A. Discuss 2025 Legislative Updates.
- B. Discuss HB25-1090 compliance related to professional services provider engagements.

IV. MANAGER MATTERS

- A. Review and consider approval of Special Districts Preparation Statement(s) of Work (SOW) between the District and CliftonLarsonAllen LLP for 2026 Accounting and Management Services (enclosure).
- B. Review and acknowledge Cash Access and Internal Controls Memorandum from CliftonLarsonAllen LLP.
- C. Discuss 2025/2026 Snow Removal Services.

V. OTHER MATTERS

VI. ADJOURNMENT

There are no remaining regular meetings scheduled for 2025.